

**The Community Church of Chapel Hill UU**  
**Flat Budget for**  
**FISCAL YEAR 2018-2019**

	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY18 BUD vs FY19 BUD DIFF	%	
<b>Income</b>						
<b>Collections</b>						
Operations Pledge Income	455,459	490,000	492,000	2,000	100%	
ID Contributions	3,266	6,000	6,000	0	100%	
Loose collection	7,718	7,000	7,000	0	100%	
<b>Total Collections</b>	<b>466,443</b>	<b>503,000</b>	<b>505,000</b>	<b>2,000</b>	<b>100%</b>	
<b>Other Income</b>						
Service Auction Fund Raiser	18,277	13,350	15,000	1,650	112%	
Interest Income	288	100	250	150	250%	
General Operation Fund Raiser	218	4,000	4,000	0	100%	
Misc. Income	145	-	-	0	0%	
<b>Total Other Income</b>	<b>18,927</b>	<b>17,450</b>	<b>19,250</b>	<b>1,800</b>	<b>110%</b>	
<b>Rental Income</b>						
Building Rental	7,427	5,000	5,000	0	100%	
Parking Lot Rental	53,546	55,000	58,000	3,000	105%	increase \$5 per mo
Pre-School Lease	66,287	68,607	35,181	-33,426	51%	3 mos @ \$5766, 3 mos @ \$5961
<b>Total Rental Income</b>	<b>127,260</b>	<b>128,607</b>	<b>98,181</b>	<b>-30,426</b>	<b>76%</b>	
<b>Total Income</b>	<b>612,631</b>	<b>649,057</b>	<b>622,431</b>	<b>-26,626</b>	<b>96%</b>	
<b>Expense</b>						
<b>Administrative Operations</b>						
Board Activities	-	500	100	-400	20%	reduced
Congr Admin - F/M & Benefits	16,618	17,730	17,886	156	101%	
Congr Admin - Wages	39,562	40,749	41,564	815	102%	
Off Assist - F/M & Benefits	7,490	8,365	8,331	-33	100%	
Off Asst - Wages	19,890	20,487	20,896	410	102%	
Office Expenses / Technology	19,065	19,000	19,000	0	100%	
Payroll service	1,465	1,500	1,500	0	100%	
<b>Total Administrative Operations</b>	<b>104,091</b>	<b>108,330</b>	<b>109,278</b>	<b>948</b>	<b>104%</b>	
<b>Building &amp; Grounds</b>						
<b>B&amp;G Committee Operations</b>						
Contracted Maintenance Services	9,661	11,200	10,413	-787	93%	preschool reduction
Janitorial & Restroom Supplies	1,313	1,550	1,294	-256	83%	preschool reduction
Kitchen Supplies	30	100	100	0	100%	
Maintenance & Project Supplies	3,339	1,400	1,400	0	100%	
<b>Total B&amp;G Committee Operations</b>	<b>14,344</b>	<b>14,250</b>	<b>13,207</b>	<b>-1,043</b>	<b>93%</b>	
Facility Mgr or Handiman - Contracted	-	2,000	-	-2,000	0%	
Insurance	8,886	10,000	10,000	0	100%	
Janitorial Service - Contracted	10,500	11,000	11,000	0	100%	
Lawn care - Contracted	2,647	2,300	2,300	0	100%	
Maintenance Reserves	36,758	45,434	43,570	-1,864	96%	7% of Income
Manse Operations Expenses	4,068	4,875	4,875	0	100%	
* Mortgage P&I - Church & Manse	33,654	47,784	23,892	-23,892	50%	**see notation at bottom
Tax - Stormwater Mgmt	1,809	1,850	1,850	0	100%	
Utilities	15,287	17,000	14,627	-2,373	86%	preschool reduction
<b>Total Building &amp; Grounds</b>	<b>127,953</b>	<b>156,493</b>	<b>125,321</b>	<b>-31,172</b>	<b>80%</b>	
<b>Denominational Affairs</b>						
Denominational Connections	360	1,000	-	-1,000	0%	
UUA & SE District (combined) Annual Dues	29,856	30,000	30,000	0	100%	35,628 is Fair Share
<b>Total Denominational Affairs</b>	<b>30,216</b>	<b>31,000</b>	<b>30,000</b>	<b>-1,000</b>	<b>97%</b>	
<b>Lifespan Religious Education</b>						
Adult Ministry (SEA)	2,024	1,000	1,000	0	100%	
Campus Ministry	1,425	1,000	1,250	250	125%	increased
Children's Ministry	2,777	4,000	4,000	0	100%	
Dir of Lifespan F/M & Benefits	19,926	21,737	21,903	165	101%	
Dir of Lifespan RE - Wages	56,146	57,823	58,980	1,156	102%	
RE Assistant - F/M & Benefits	5,262	5,806	5,630	-176	97%	
RE Assistant - Wages	14,828	15,756	16,071	315	102%	
Sunday Childcare	10,248	10,592	10,592	0	100%	
Youth Ministry	2,334	2,450	2,450	0	100%	
<b>Total Lifespan Religious Education</b>	<b>114,971</b>	<b>120,165</b>	<b>121,875</b>	<b>1,711</b>	<b>101%</b>	
<b>Ministerial Operations</b>						
Minister - Benefits & Expenses	32,012	34,682	32,315	-2,367	93%	
Minister - Wages & Housing	85,887	88,464	90,233	1,769	102%	
Ministerial Transitions Reserves	4,000	-	-	0	0%	
<b>Total Ministerial Operations</b>	<b>121,899</b>	<b>123,146</b>	<b>122,548</b>	<b>-598</b>	<b>100%</b>	
<b>Rental Expense</b>						
Tax Accountant Services Fees	-	440	440	0	100%	
Tax - Parking Business	6,840	7,000	7,000	0	100%	
Facility Supervisor & Sound Technicians	81	-	-	0	0%	
Rental Space Janitorial - Contracted	225	-	-	0	0%	
Preschool Janitorial - Contracted	10,200	10,500	5,250	-5,250	50%	preschool reduction
<b>Total Rental Expense</b>	<b>17,346</b>	<b>17,940</b>	<b>12,690</b>	<b>-5,250</b>	<b>71%</b>	
<b>Programs and Ministries</b>						
Caring Ministry	250	462	300	-162	65%	

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	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY18 BUD vs FY19 BUD DIFF	%	
Communications	570	500	500	0	100%	
Community Service Ministry	211	300	300	0	100%	
Covenant Groups	331	760	760	0	100%	
Dir of Membership - F/M & Benefits	6,097	6,747	6,780	33	100%	
Dir of Membership - Wages	16,824	18,000	18,360	360	102%	
ECO	166	385	385	0	100%	
Fellowship Ministry	693	1,000	1,000	0	100%	
General Childcare	341	515	515	0	100%	
Membership	2,086	2,400	2,900	500	121%	increased
Mental Health Ministry	100	500	500	0	100%	
P&J	265	350	350	0	100%	
Sanctuary for Dialogue	-	450	750	300	167%	increased
SOSL	28	215	-	-215	0%	
Stewardship	1,092	1,350	1,350	0	100%	
Sunday Fellowship Hour	800	950	950	0	100%	
Sunday Hospitality F/M	217	224	228	4	102%	
Sunday Hospitality - Wages	2,840	2,926	2,985	59	102%	
<b>Total Programs and Ministries</b>	<b>32,910</b>	<b>38,034</b>	<b>38,913</b>	<b>879</b>	<b>102%</b>	
<b>Service Auction</b>						
Service Auction Expense	965	850	850	0	100%	
Service Auction Distribution	1,500	-	-	0	0%	
<b>Total Service Auction</b>	<b>2,465</b>	<b>850</b>	<b>850</b>	<b>0</b>	<b>100%</b>	
<b>Worship &amp; Arts</b>						
Accompanist - Contracted Staff	6,075	6,162	6,273	111	102%	
Dir of Music - F/M & Benefits	13,830	14,076	14,197	121	101%	
Dir of Music - Wages	31,718	32,669	33,323	653	102%	
Music Committee	5,162	4,200	4,200	0	100%	
Sound Room Technology	1,535	1,000	1,000	0	100%	
Worship Honorariums	1,150	1,500	1,500	0	100%	
Worship Ministry	230	1,500	500	-1,000	33%	
<b>Total Worship &amp; Arts</b>	<b>59,699</b>	<b>61,108</b>	<b>60,993</b>	<b>-114</b>	<b>100%</b>	
<b>Total Operations Expense</b>	<b>611,551</b>	<b>657,065</b>	<b>622,468</b>	<b>-34,597</b>	<b>95%</b>	
<b>Net Income</b>	<b>1,080</b>	<b>(8,008)</b>	<b>(37)</b>	<b>7,971</b>		
Financial Reserves:						
Reserve balance at end of previous year	54,041	55,122	47,113			
Minus budgeted Net Income	1,080	-8,008	-37			
Budgeted balance at end of FY	55,122	47,113	47,076			
Fully funded Financial Reserves minimum	\$ 36,693	\$ 39,424	\$ 37,348			

\* Profit and Loss Statement only shows Mortgage Interest payments  
Balance Sheet only shows Mortgage Principal payments  
This report combines both for Budgeting purposes

\*\* FY2017 - the capital fund was paying the principal for part of the year back when we thought the preschool lease would be ending much sooner,  
but when they extended, the operating budget picked it back up.  
FY2018 - "normal" payments for the operating budget, FY2019 the existing debt is due in Dec 2018 so payments would end after that making it half a year