

The Community Church of Chapel Hill Unitarian Universalist
 Board of Trustees Meeting Agenda
 April 9, 2024
 7:00 – 9:00 p.m.

The Gathering Room

MINUTES

Provisionally approved, pending details on motions to enter and exit closed session and votes taken during closed session

Board Member of the Month: Ellie Spех

Meeting Roster	
Members Present:	Mary Beth Powell (President), Dawn Carter (Vice President), Glenn Davis (Past President), Kevin Bastian (member), Deborah Day (member), Jay Johnson (member), DeeDee Lavinder (member), Ellie Spех (member),
Ex Officio:	Rev. Thom Belote (COS/Minister), Brian Pence (Secretary), Chris Spех (Assistant Treasurer), Jenn Kapranov (Intern Minister), Andrew Wright (Treasurer)
Insch Leadership Fellows:	Rina Lavinder
Guests:	Peter Hendee, Charles Lee
Absent:	Briton Bieze (member), Rose Graysmith

Item	Presenter	Time
Chalice lighting/Opening Reading	Ellie Spех	7:00 - 7:05
Welcome and Check-in	Mary Beth Powell/all	7:05 – 7:15
<u>Consent Agenda</u> Approval of Agenda	Mary Beth Powell	7:15 – 7:20

Approval of March minutes
Approval of Minister's Report

Action Items

Approve Consent Agenda All 7:20 – 7:25

Motion to approve consent agenda moved by Glenn, seconded by Kevin. Motion passed.

Terminate Signage Contract with N.C. Signs and WonderEllie Speh 7:25 – 7:30

Franklin has terminated contract with prior sign company because company misrepresented his relationship with the town and ability to secure permit. Contract termination approved by Executive Committee. Request for BOT concurrence.

Motion to concur with Executive Committee action to terminate contract moved by Dawn, seconded by Ellie. Motion passed.

Committee has meeting tomorrow afternoon with new head of Chapel Hill permitting department.

Discussion and Planning

Board Retreat Scheduling and Agenda – April 13 Mary Beth Powell/Glenn Davis 7:30 – 7:35
9:00 a.m. – 2:00 p.m. – Living Room

Agenda forthcoming.

Strategic plan will be presented to congregation at June congregational meeting. Plan to present annual update to congregation at congregational meeting on progress toward strategic plan goals.

Updates with Q&A

Strategic Planning Update Glenn Davis 7:35 – 7:45

Provided above.

Chief of Staff Annual Evaluation Mary Beth/Glenn 7:45 – 7:55

Rev. Thom has two jobs: Minister and Chief of Staff. Good process in place to evaluate Minister, but no process in place to evaluate Chief of Staff. Request for HR committee to establish process for Chief of Staff evaluation.

Signage Committee Update

Ellie Speh

7:55 - 8:00

See above.

Stewardship Update

Bonnie Nelson

8:00 - 8:10

As of 4/9/2024: 314 pledges received for \$684,459. This is \$10,000 more than final number last year.

List of a few dozen members for follow-up.

May board meeting will focus on budgeting for next year.

Reaching \$700,000 pledged will provide very comfortable budget including the desired increases.

Operating reserves currently ~\$100,000 – about twice as much as what is required.

Any assistance needed from Board? – Not at this time.

Endowment Committee Update

Glenn Davis

8:10 - 8:20

Current balance of \$300,000 – increase of \$23,000 since June 2023

Endowment Fund retreat in January

Active promotion through tabling and newsletter messages.

How to make donation: Write check to church with “Endowment” in the memo line (or select Endowment on website).

Consider a capital campaign for Endowment fund?

Example from another church: 40th Anniversary celebration had goal of raising \$40,0100 for endowment and having 40 members add church to their will.

Endowment Committee nominations (need two)

(Chris Speh has expressed interest)

Proposed names will come to Board at a future meeting.

Congregation, not Board, approves proposed members at congregational meeting.

charlie kast funds (Mark Ewert)

Glenn Davis

8:20 - 8:30

Glenn and Mark have iterated on language of document to establish fund. Meeting scheduled soon.
Current funds available from charlie's estate for this fund ~\$165,000. Use of funds at Board's discretion. Board held discernment meeting in 2023 to bring focus to desired use of funds and parameters of establishing document.
Should consider messaging if dedicated fund raising event is planned to make sure congregants are clear about distinction between annual fund, this fund, etc.

UUA representation/attendance from C3HUU

Rev Thom

8:30 – 8:35

Announcement was placed inviting congregants to express interest. Four congregants have expressed interest. Mary Lemay, Barb Chapman, Peter Hindie, DeeDee Lavinder.
Ten slots available: plan for Thom to re-run announcement.

Congregational Meeting – June 9th

Mary Beth Powell

8:35 – 8:40

Reminder of this upcoming event.
Large focus will be strategic plan.

Reflections and Meeting Evaluation

Group

8:40 – 8:45

Appreciation

- Tight meeting – covered a lot of ground and important issues
- Appreciate update on endowment status
- Impressed with efficiency
- Looking forward to important strategic planning work and budgeting discussions upcoming
- Appreciate education about endowment
- Appreciation to signage committee's thoughtful work
- Appreciate opportunities for questions
- Camaraderie
- Appreciation for snacks
- Notable how much work gets done outside Board meeting
- Gratitude for stewardship report and endowment report
- Appreciation that strategic plan really represents UU value of bottom up – very meaningful
- Temperate!
- Gratitude for health of church – financial, emotional. Notable.

- **Appreciation for questions being welcomed and answered.**

Review of To-Do Items

Brian Pence

8:45 – 8:50

- **Signage committee has upcoming meeting scheduled with Chapel Hill planning department head**
- **Glenn to continue to advance charlie kast fund planning document with Mark Ewert**
- **HR committee to take up task of defining evaluation process for Chief of Staff**
- **Rev. Thom to place announcement encouraging GAA delegates**

Confidential Investigation/Arbitration

Glenn Davis/Rev Thom

8:50 – 9:00

(Board must go into closed session for this agenda item)

Chalice Extinguishing

Ellie Speh

brief

Attachments:

April 9, 2024, Agenda
Minutes March 12, 2024