

**The Community Church of Chapel Hill Unitarian Universalist  
Board of Trustees Meeting Agenda  
February 14, 2023**

**MINUTES**

**Board Member of the Month: Barbara Chapman**

<b>Attachments</b>	
<b>1</b>	<b>Agenda</b>
<b>2</b>	<b>Minister's Report</b>
<b>3</b>	<b>Nominating Committee debrief</b>
<b>4</b>	<b>Nominating Committee debrief – President's thoughts</b>
<b>5</b>	<b>Annual Board Retreat planning 2023</b>
<b>6</b>	<b>Ordination vote tasks</b>
<b>Meeting Roster</b>	
<b>Members Present:</b>	Glenn Davis (President), Mary Beth Powell (Vice-President), Barb Chapman (Past President), Kevin Bastian (member), Merry-K. Moos (member), Ellie Speh (member)
<b>Ex Officio:</b>	Rev. Thom Belote (COS/Minister), Andrew Wright (Treasurer), Chris Speh (Assistant Treasurer)
<b>Insch Leadership Fellows:</b>	Erin Gottschalk
<b>Guests:</b>	Bonnie Nelson
<b>Absent:</b>	Jay Johnson (member), Nathan Kosiba (member), Joe Swain (member), Brian Pence (Secretary), Avis Lavinder (Insch Fellow)

**Item**

**Presenter**

**Time**

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<b>Chalice lighting/Opening Reading</b> Check-in	<b>Barbara Chapman</b>	<b>7:00-7:10</b>
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<b>Consent Agenda</b> Approval of Agenda – <b>Attachment 1</b> Approval of January Minutes Approval of Minister’s Report – <b>Attachment 2</b>	<b>Glenn Davis</b>	<b>7:10-7:20</b>
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- **Motion to approve consent agenda moved by Barb, seconded by Mary Beth, passed unanimously**

<b>Action Items</b> Approve designation to minister’s compensation <b>Motion: The Board Designates \$36,000 of the minister's compensation as housing reimbursement in each of the years 2022 and 2023</b>	<b>Andrew Wright</b>	<b>7:20-7:30</b>
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- **Motion moved by Barb, seconded by Merry-K, passed unanimously**

<b>Discussion and Planning</b> Review second quarter financials Preliminary Budget Nominating Committee Debrief	<b>Andrew Wright</b> <b>Deferred</b> <b>Glenn Davis</b>	<b>7:30-7:40</b>  <b>7:40-8:00</b>
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- **Attachments 3, 4**

- **Timeline for nominating committee should be extended (not enough time): more time in the future needed**
- **Committee currently takes office on July 1, does work in August, asks people to make 3 year commitment but only get 8 weeks to decide they SHOULD be starting in January**
- **Either find members for committee (ad hoc) or a committee to nominate the nominating committee**

- Need pipeline of people for the nominating committee
- Motion that the board bring to the congregational meeting a change in the by laws that the members of the nominating committee begin their terms in January moved by Barb, seconded by Merry-K, motion carries.
- Interviews/a process in choosing candidates
- This would make everything start at the same time
- Prospective board members come and watch a board meeting
- Set agendas for committees?

Retreat Plan Update

Glenn Davis, Barbara Chapman

- **Attachment 5**

Preliminary Agenda

Q: Shall we retain a consultant?

Structural Outline – Process

Set Date and Time for Retreat Part 1

- **Two 4 hour meetings**
  - Pt 1: socialize, set committee agendas (get input from the 6 committee chairs), review covenant, UUA new principles and purposes review
  - Pt 2: strategic thinking/visioning, organization and process of strategic plan, structure of data collection/data analysis, tentative timetable
- **Should we hire a consultant?**
  - But what would they consult on? Let's figure that out first? Informal consensus on this point.
  - Let's make this as simple as possible. A consultant can help us.
  - We want to be focused.

Let's choose a date:
- **New poll!! Tuesdays 5-9, Fridays 5-9, Saturdays 9-1, 1-5, or 5-9, Sundays 1-5, or 5-9**
- Erin will make the poll
 

UUA Delegates:
- We have 9 delegates
- Who is going? Discuss at retreat!

Ordination Vote, Board volunteers Feb 19 **Glenn Davis** **8:00-8:10**  
- Attachment 6

**Updates with Q&A**

Ordination Ceremony Planning March 29 **Barbara Chapman** **8:05-8:10**  
Internship Offer **Rev. Thom** **8:10-8:15**

- **Full steam ahead!**

Update BOT DOS **Erin Gottschalk** **8:15-8:20**

- **Full steam ahead!**

Status Report - Pledge Drive **Bonnie Nelson** **8:20-8:25**

- **All going very well**
- **Not much paper use**

Endowment Committee Quarterly Reports **Glenn Davis** **8:25-8:30**

- **Not much to report on for the quarterly reports from the Endowment Committee**
- **Fix church interface**

**Review of To Do Items** **Brian Pence** **8:30-8:35**

**Reflections and Meeting Evaluation** **Barbara Chapman** **8:35-8:45**

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<b>Good participation +</b>	<b>Missing people</b>
<b>Good time management</b>	<b>Scheduling of retreat - (led to feeling of loss of time)</b>
<b>Weren't predetermined outcomes (time consuming) +</b>	<b>Lesser time management</b>
<b>Getting handouts in a timely manner +</b>	<b>Get information through email!</b>
<b>Spoke innermost thoughts</b>	
<b>Thank you Erin for taking notes and creating poll!!!! +</b>	
<b>A lot covered in meeting +</b>	

**Chalice Extinguishing and Closing Remarks**

**Barbara Chapman**

**8:45-8:50**