

**The Community Church of Chapel Hill Unitarian Universalist
Board of Trustees Meeting Agenda
August 8, 2023
The Gathering Room**

Board Member of the Month: Mary Beth Powell

| Meeting Roster | |
|----------------------------------|--|
| Members Present: | Glenn Davis (President), Mary Beth Powell (Vice-President), Barb Chapman (Past President), Kevin Bastian (member), Merry-K. Moos (member), Joe Swain (member), Ellie Speh (member), Jay Johnson (member), DeeDee Lavinder (member) |
| Ex Officio: | Rev. Thom Belote (COS/Minister), Andrew Wright (Treasurer), Chris Speh (Assistant Treasurer), Brian Pence (Secretary) |
| Insch Leadership Fellows: | |
| Guests: | Chris Lillie |
| Absent: | |

| Item | Presenter | Time |
|----------------------------------|------------------|-------------|
| Chalice lighting/Opening Reading | Mary Beth Powell | 7:00 - 7:05 |
| Check-in | | 7:05 – 7:15 |
| Addendum: charlie kast estate | Chris Lillie | |

Estate has been in probate for over a year. Church expects to receive approximately \$100,000 and should be distributed soon. Additional funds from charlie's estate (not going to C3HUU) will fund bench and trash can on Bolin Forest Creek trail in charlie's name.

Consent Agenda

7:15 – 7:25

Approval of August 8, 2023, Agenda

Approval of June 13, 2023, Minutes

Approval of Minister's Report

Motion to approve consent agenda moved by Barb, seconded by Ellie. Motion passed.

Action Items

Discussion and Planning

7:25 – 8:25

Update Strategic Planning - the rollout

Glenn Davis & Barbara Chapman

Becky Wilkes, Bianca Rodriguez, Steve Marshall, Jenny Nelson, Salem Macknee... have all agreed to serve on Strategic Planning Committee

Ellie, Glenn, Barb, MaryBeth, Thom will participate

Merry-K and Jay will attend initial meeting

Proposed agenda circulated. The Ask; proposed groupings; focus group questions

For each focus group, plan for flipchart, markers, recordkeeper/writer. Alternatively, consider note taking on laptop attached to screen – but do we have the tech available to do this? May consider mix of methods depending on meeting.

Church owns 2014 digital projector. Also works with TV on rolling cart with laptop attached via HDMI cable.

Suggest opening meeting by recapping page 1 "The Ask"

Consider providing questions to attendees beforehand so those who think better with more time have the chance to do so. Consider publishing questions to entire congregation and staff ahead of time.

Consider having questions available on paper so attendees can read questions and potential write down answers.

Nominating Committee Update

TBA

Nominating Committee has now met twice. One definite: Deborah Day. Are working on several additional possibilities. Will reach out for further suggestions if needed. Blurb about nominating committee has been in newsletter and can be posted again.

Note that BOT needs to already be thinking about two new NC members since they now will start in January. I.e. this is BOT's responsibility in October/November. BOT notebook annual calendar of events should be updated to reflect this.

DeeDee is filling out calendar year 2023 for Nathan Kosiba and plans to be on ballot for one-year term to complete term of Nathan. So the November ballot needs DeeDee for one year term, Deborah and two more for three year terms.

UUA BOT training for large congregations

Glenn Davis

Glenn and Barb will attend. Fee is paid. All current and new/future board members are invited to consider doing this.

Endowment Committee Quarterly Report

Charles Lee

No update.

Status of BOT portion of C3HUU website

DeeDee Lavender

All updates complete.

Drop down menus cleaned up.

BOT member pages cleaned up.

Minutes up to date.

Nathan should be listed as member of class of 2024, resigned.

Announcement new Committee on Ministry

Rev. Thomas Belote

Members confirmed: Kari Andrade, Susan Blanchard, Adam Rosen, Bonnie Gillian. Looking for one more.

Note that membership needs to be confirmed by BOT. Thom to bring slate of names when five have committed. Thom has had one-year gap without Committee on Ministry.

Review of Stewardship Committee TBA

From Bonnie: Nothing of note, successful pledge drive, pledges continue to trickle in, will be gearing up in new school year.

Feedback on Congregational Awards Glenn Davis

Some disappointment (feedback received) about awards – would be better to invite people up, have certificates ready, take photographs.

Consider coffee hour in fall with repeat recognition of award recipients?

Consider holding such a coffee hour on day of congregational meeting in future

Was later this year (18th June).

Announcement New Administrator Rev. Thomas Belote

Position has been offered, expected Sept. 1 start date. Position publicized, 7 candidates. Position offered to Franklin Hirsch. Prior bookkeeping experience, church administration experience, depth at our church.

Will be announced in Sept. newsletter and weekly emails.

Current temp who is good with accounting but no familiarity with church, lots of time from Thom. Focus on closing fiscal year 2023.

Signage Committee Task Force Glenn Davis

Deferred.

ECO Committee Membership & Issues Jay Johnson

Membership dwindling.

Low committee meeting attendance by membership.

Seeking ideas about how ECO can grow and be more effective.

Consider more focused activities?

Consider additional role(s) at Day of Service?

Within These Walls / Order of Service announcements? (Note: Currently in newsletter every month.)

60 people have signed up to be Friends of ECO but not showing up

UU Justice Ministry of NC – do they have specific projects related to ECO? Can be great energy builder. Suggestion to reach out to Lisa Garcia-Sampson.

Consider resuming monthly recycling for visibility?

How to engage youth? RE project?

Updates with Q&A

Guide to Inclusive Self-Descriptions

Glenn Davis

8:25 – 8:30

Review of To Do Items

8:30 – 8:35

- [Glenn](#) and Thom to discuss issues related to charlie kast estate with Andrew
- [Barb](#) will update BOT notebook annual calendar of events so that BOT identifies Nominating Committee members in time for January start date (e.g. October/November)
- [DeeDee](#) to add Nathan to class of 2024 on website
- [Thom](#) to bring names for Committee on Ministry to BOT for approval

Reflections and Meeting Evaluation

8:35 – 8:55

- **Appreciation to staff for flowers!**
- **Engaged participatory discussion tonight!**
- **Appreciation for Chris Lillie's participation**
- **Appreciation for offerings of food!**
- **And for work on website**
- **And to Thom for the many hours committed during this staff transition period**
- **Excellent suggestions for strategic planning kickoff**
- **Baffling in AC vents has made room much more comfortable!**

- **Appreciation for ideas around ECO**
- **Positive energy**

Chalice Extinguishing and Closing Remarks

Mary Beth Powell

8:55 – 9:00

Attachments

UUA – GA Guide to Inclusive Self-Descriptions
Leading Large Boards – Training
Minutes June 13, 2023
Minister’s Report, August 2023