

**The Community Church of Chapel Hill Unitarian Universalist  
Board of Trustees Meeting Agenda  
June 13, 2023  
The Gathering Room**

**Board Member of the Month: Merry-K Moos**

<b>Meeting Roster</b>	
<b>Members Present:</b>	Glenn Davis (President), Mary Beth Powell (Vice-President), Kevin Bastian (member), Merry-K. Moos (member), Joe Swain (member), Ellie Speh (member), Jay Johnson (member), DeeDee Lavinder (member)
<b>Ex Officio:</b>	Rev. Thom Belote (COS/Minister), Andrew Wright (Treasurer), Chris Speh (Assistant Treasurer)
<b>Insch Leadership Fellows:</b>	
<b>Guests:</b>	
<b>Absent:</b>	Barb Chapman (Past President), Brian Pence (Secretary)

<b>Item</b>	<b>Presenter</b>	<b>Time</b>
Chalice lighting/Opening Reading	Merry-K Moos	7:00 - 7:05
Check-in		7:05 – 7:15
Consent Agenda		7:15 – 7:20
Approval of Agenda		
Approval of May minutes		

Approval of Minister's Report

**Motion to approve consent agenda moved by Ellie, seconded by Kevin, motion passed.**

Action Items

Accreditation Delegates to GA

Rev. Thom

7:20 – 7:25

**CCCHUU Delegates:**

**Barb Chapman**

**Kat Good (will be in Pittsburg)**

**Glenn Davis (will be in Pittsburg)**

**Rick Nida (will be in Pittsburg)**

**Sarah Clark Furnell**

**Mary LeMay (has not registered, yet—Thom will reach out to her)**

**Lisa Garcia Sampson (not officially delegation member)**

**General discussion of issues that the GA will be confronting (article 2, reparations, investment strategies around fossil fuels)**

Approve Nominating Committee Candidates

Glenn Davis

7:25 – 7:40

**Need two new members (continuing are Jenny Warnash and Bronwen; rotating off: Dan Hill, Caroline Pence)  
DeeDee will reach out to Dan and Caroline about staying on until the end of December.**

Appoint Dee Dee Lavender to standing committee (s)

7:40 – 7:45

**DeeDee agrees to assume role on stewardship committee, especially timely as both current members will be rotating off board this year**

Approval of Preliminary Budget

7:45 – 8:00

**Andrew suggests we modify final budget proposal in September to add \$1-2000 to minister's sabbatical fund ("minister's transitional reserves"); have not been setting money aside for last several years and financially responsible to keep fund robust.**

**Otherwise, budget looks in good shape for final approval in September**

**Motion to approve preliminary budget moved by Joe, seconded by Jay: motion passed.**

Discussion and Planning

8:00 – 8:20

Follow-up and update Retreat Part II

Glenn Davis

**Documents distributed:**

**Board focus group summary**

**Revised questions for future focus groups**

**Recruitment frame for attracting Steering Committee members**

**Recruitment for participation on Strategic Planning Committee**

**Bianca says yes—need three more**

**Mary Beth will reach out to her two candidates;**

**Merry-K will be mobilized if all 4 of the above candidates do not agree and she will reach out to her two candidates**

Final arrangements for congregational meeting

Glenn Davis

**Will be live streamed**

**Opening reading/chalice lighting: Mary Beth**

**Congregational Covenant : Glenn**

**Congregational Awards**

**Al and Ann Sawyer award: Mary Beth will award**

**Joe and Lucy Straley award: Jay**

**Gertrude Willis Lifespan award: Kevin**

**Verbiage will be available tomorrow**

**Endowment Update: Barb working to find the best balance of content needed vs time available**

**Closing reading/extinguish chalice Kevin**

Create BOT web improvements group/task force Glenn Davis

**DeeDee volunteered to update the Board information on the website  
Consider a committee for the future to look at larger website needs**

Review Standing Committee Progress towards Annual Goals Glenn Davis (committee chairs)

**Kevin: HR job descriptions being created; three done**

**Joe: Finance exploration of diversifying income streams**

**Barb (Glenn) Strategic Planning—getting Steering Committee in place**

**Mary Beth: Governance—not yet met**

**Merry-K. Stewardship—final report of the 2023 Day of Service report has been received and will be sent to Mary Beth, Glenn and Barbara**

Name Signage Committee Glenn Davis

**Ida and Steven (recently moved here) would be good candidates)**

**Dale Chodorow volunteered; Merry-K. volunteered to represent the Trustees**

Updates with Q&A

8:20 – 8:40

Ordination Carter Smith follow-up Barbara Chapman

UUA GA agenda planning/assignments Glenn Davis

Budget Town Hall – follow-up Rev. Thom/Andrew Wright

**Discussion of including “Beyond these Walls” financial impact as sparked by questions at the Town Hall. Consider having the Share the Plate chair come to Budget Town Hall in future and give an annual report including total amount of money raised for the year; also include engagement of church in Day of Service and other indications of our impact on the community beyond the traditional budget**

Endowment Committee Report  
Election Results

Barbara Chapman  
Barbara Chapman

**Everything likely to pass; voting ends Friday.**

Review of To Do Items

8:40 – 8:45

- **Thom will reach out to Mary Lemay about UUGA registration**
- **DeeDee will reach out to Dan and Caroline about staying on Nominating Committee until the end of December**
- **Mary Beth will reach out to her two candidates for the Strategic Planning Committee**
- **Barb working to find the best balance of content needed vs time available for Endowment update**
- **DeeDee volunteered to update the Board information on the website**

Reflections and Meeting Evaluation

8:45 – 8:55

**General appreciation for high-functioning BOT**

Chalice Extinguishing and Closing Remarks

Merry-K Moos

8:55 – 9:00

**Attachments**

June Ministers Report  
Board Retreat Part 2 – Warm up exercise  
Board Retreat Part 2 - Summary  
Budget – Town Hall notes  
Budget – FY24 budget  
Budget – Treasurer’s Report  
Revised Questions for Focus Groups  
2022-2023 Year in Review