

**The Community Church of Chapel Hill Unitarian Universalist
Board of Trustees Meeting Agenda
Date May 9, 2023
The Gathering Room**

Board Member of the Month: Glenn Davis

Members Present: Glenn Davis (President), Barb Chapman (Past President), Kevin Bastian, Merry-K Moss, Jay Johnson, Joe Swain, Erin Gottschalk (Insch Fellow), Avis Lavinder (Insch Fellow), Ellie Speh, Dee Dee Lavinder, Mary Beth Powell (Vice President)

Ex Officio: Rev. Thom Belote (Minister/Chief of Staff), Chris Speh (Assistant Treasurer)

Guests:

Absent: Andrew Wright (Treasurer), Brian Pence (Secretary)

Item	Presenter	Time (all pm)
Chalice lighting/Opening Reading	Glenn Davis	7:00 – 7:05
Consent Agenda Approval of Agenda Approval of April Minutes Approval of Minister's Report	Glenn Davis	7:05 – 7:10

Barb moves that we approve consent agenda with the corrections for April minutes; Joe seconds; unanimously

Action Items

Formal Approval Delegate Selection

Glenn, Mary Beth, and Barb

7:10 – 7:20

Glenn moves to approve delegate selection procedures; Merry-K seconds; unanimously approved

-Currently have 4 members of the congregation registered; Thom notes that Kat Good, Sarah Clark Farnell and Lisa Sampson have all registered to be a delegate

-Mary LeMay approached Glenn about being a delegate

-Barb Chapman indicates that she wants to be a virtual delegate

Election for Endowment Committee Members

Barbara Chapman

7:20 - 7:35

-Barb has been approaching individuals about joining endowment committee

-Have two potential candidates that seem interested in the role (Peter Hendee and Mary Ellen Adams)

-Question from Merry-K about whether there are any downsides to having two new people on the endowment committee; Barb indicates that there is excitement from endowment committee for these two individuals

Merry-K moves for the Board to approve these two names; Ellie seconds; unanimously approved

Approval of Bylaws change (nomination committee term)

Barbara Chapman

7:35 – 7:40

-This bylaw change will go to the congregation as part of an electronic ballot

-Motion to approve bylaw change by Glenn; Joe seconds; unanimously accepted

Approval of DeeDee Lavinder – fill Nate’s

Trustee Position to year end

Glenn Davis

1 minute

-Dee Dee and Avis recuse themselves

-Dee Dee was approached last year by the nominating committee and indicated that she couldn’t; reapproached by nominating committee and she indicated her interest

-Joe asks about committee assignments

-Dee Dee will fill the role until the election and then after the election will serve the final year

-Barb moves to approve Dee Dee; Mary Beth seconds, unanimously approved

Discussion and Planning

Planning Congregational Meeting

Glenn, Barbara, Rev. Thom

7:40 – 8:00

Assignments

- Congregational meeting is June 18th; we have one more Board meeting before that
- Glenn will make announcements in the newsletter about the Board meeting and bylaws change
- Glenn notes that we need to get the agenda draft put together so that we can make assignments
- Thom suggests taking last year's agenda and starting from there
- Will make assignments at the June Board Meeting
- Need to let Glenn know in advance if folks will not be in attendance at June Board meeting or Congregational meeting
- Thom notes that we need to give Rachel plenty of advance notice about setting certain things up (such as ballots)

Board Retreat Part II – progress.

Barbara and Glenn

8:00 – 8:05

- Brief review of Part I agenda (discussion of covenants, discussion of Article II of UUA bylaws, discussion of committee agendas)
- Part II will focus on strategic planning; Glenn distributes a draft agenda for Part II of the retreat

Selection of candidates for Strategic Planning Committee

Glenn Davis

8:05 – 8:20

- Glenn wants us to identify a group of church members (~5 members) to fill out the SPC
- Merry K wants us to make sure we get some younger people on board (Katie Heineman comes to mind; Leigh Ann)
- Ellie also wanting us to make sure we get younger people and wonders about meeting on Zoom as a way to address this concern
- Dee Dee shares that getting people to contribute is harder on Zoom, easier in person
- Erin expresses that it is harder to connect to people on Zoom
- Glenn leaves us with a charge to think of potential names for the SPC
- Mary Beth suggests Chris Lilly
- Merry K expresses concern with the time commitments involved
- Barb reiterates that because Charlie left us his entire estate we really need to strategic plan, at least, to be thinking about how to best use that money
- Glenn argues that we don't need to revisit mission and vision and we focus more on strategic directions
- Dee Dee wondering about what data analysis tools could be used to facilitate the process of going through feedback on strategic plan

Discussion of the role of the webmaster

Glenn, Rev. Thom, Barb

8:20 – 8:35

- Glenn notes that he would like to defer this conversation as he'd like to talk with Dee Dee; there are many documents that have not been uploaded to the website
- Rachel has offered to take over some responsibilities to help get the website in a better state
- Glenn hopes to first just get us to where we need to be (catch up) and then think more about the future

Draft Budget on schedule for June?

Rev. Thom

- Draft budget is on schedule for June
- Andrew has picked a date of 6/11 for a budget town hall (in-person, following church)
- Will put proposed budget online to ask for feedback
- Board will vote on the budget on 6/13

Progress on selecting a Budget Town Hall

Rev. Thom and Andrew Wright

- Will be held on 6/11
- Finance Committee has reviewed budget and approved it

Endowment Committee Openings -status

Barbara Chapman

- Have already discussed above

Endowment Committee Quarterly Report

Barbara Chapman?

- Glenn notes that we formally applied to Endowment Committee for \$8,000 available this year
- Glenn talks about us using money from Endowment Committee this year for better signage

**Governance Committee Bylaws change for
Nominating Committee – Timely Notification**

Barbara Chapman

- Already have discussed this above
- Glenn will get timely notification out for the congregation meeting

**Committee on Ministry
Annual Report on Ministry**

Delayed until August

- The Annual Report on Ministry is delayed until August

Pledge Drive Update (final?)

Rev. Thom

- Thom provides a handout detailing our pledge results from last year and this year relative to Eno River and UU of Raleigh
- 2024 pledge drive, as of today, is 303 pledges for \$653,126
- Very successful pledge drive; still about a dozen people that Bonnie is reaching out to
- Barb asks what we pay our dues to UUA on; Thom explains that we pay UUA based on percentage of budget
- Jay asks whether the total amount pledged typically results in that amount coming in

Ordination Carter Smith – status

Barbara Chapman

- Scheduled for May 28th at 3pm with a reception to follow

- Grew up in this congregation; privilege to bestow nomination on Carter
- Quilters are making her a stoll as a gift

Review of To Do Items

8:45 – 8:50

- Need to get announcements into the bulletin/newsletter
- Thinking about the website
- Board members need to be thinking about potential SPC members
- Glenn and Barb will be coordinating

Reflections and Meeting Evaluation

Jay Johnson to lead

8:50 – 8:55

Positives: All members in attendance; kept within schedule; participation and speaking was good; food; welcome Dee Dee and she dived into asking questions; good conversation around in-person/zoom for meetings; great having HS students with us on Board; glad to see Ellie back at the Board; thanks to Glenn for being Board Member of the Month (for Mary Beth)

Deltas: concerns about temperature in the gathering room

Chalice Extinguishing and Closing Remarks

Glenn Davis

8:55 – 9:00

Attachments

- Minutes of April 11 BOT meeting**
- Schedule of Retreat for documentation**
- Summary of Covenant Discussion**