**Community Church of Chapel Hill Unitarian Universalist**

**Board Meeting Minutes**

**June 10, 2014**

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| **Attending:** | Mary Hulett | Peter Bird | Gary Kowalski |
|  | Ginger Long | Mike Vann | Becky Waibel |
|  |  | Laurence Kirsch | Elsbeth van Tongeren |
|  | Dave Klibanow | Richard Edwards | Andrew Hennessy-Strahs |
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1. **Welcome**

Andrew Hennessy-Strahs opened the meeting with a reading from Mitch Albom.

1. **Announcements**

Recognition for Gary Kowalski, as this is his last Board Meeting before moving on.

1. **Consent Agenda**

The Board received the Minister’s Report from Gary Kowalski. Discussed setting guidelines for the Minister’s Report for Thom Belote’s arrival.

Approval of C2 Solar Lease—The C2 Solar Lease was approved by the Board, to be reflected in the minutes.

No opposition to the Consent Agenda.

1. **Review of Minutes**
   1. **May Minutes—**Board reviewed May minutes and offered comments for revision. Revisions were made per recommendations.
   2. **Revisit Consent Agenda for May—**Discussed specific revision to the May minutes regarding the approval of the Consent Agenda.

Becky made a motion to approve the May minutes as amended.

Elsbeth seconded the motion.

All in favor with none opposed. Motion carried.

* 1. **Congregational Meeting for June—**Reviewed draft minutes of June 1 Congregational Meeting.

Dave made a motion to approve the minutes as amended by Laurence for the June 1, 2014 Congregational Meeting.

Mikeseconded the motion.

All in favor with none opposed. Motion carried.

1. **Old Business**
   1. **Health Communications Tabling—**discussed whether this activity is continuing to have value and whether Board Members wish to continue. Discussed importance of being available to congregation, although there has been little conversation generated, and this raises the question whether it is worth the effort. Also discussed importance of a standing, transparent process for congregation members and visitors to become familiar with the mechanism to provide feedback. The Board agreed to explore other options over the summer. No vote was taken.
   2. **Healthy Communications/Membership Request**—Jacqueline Brett has requested that a Board Member come by the Welcoming Table each Sunday. Discussed that the Board Member standing the Healthy Communications table to greet visitors who might be interested in learning more about the church. Noted that there is a new member reception and Board Members are always encouraged to stop by.
   3. **HR Issue—**Discussed that Jacqueline has been accepted in Divinity School and may need flexibility in her schedule over the coming years. This will be referred to the Human Resources Committee.
   4. **HRA Decision—**Gary and the HR Committee decided to allow each employee to make decisions about how to deal with their healthcare plan options, because of healthcare law changes pending for January, 2015.
   5. **Sun Solar Report—**The Task Force has completed its work to initiate installation of solar panels on the roof of the Jones Building. A contract for installation has been signed and executed. The Task Force has now been disbanded.
   6. **Nominating Committee—**Cathy has spoken with three individuals who have stated they would be willing to participate on the Nominating Committee: Anna Waller, Jean Masse, Steve Warshaw, and Laurence Kirsch. There are two people—Kathy Hodges and Josh Socolar—who are continuing on the Committee. Board will encourage Cathy to pursue Anna, Jean and Steve as first options on the Nominating Committee.
   7. **Approval of HK on J Liaison/Marni Goldshlag—**Marni has volunteered to be the liaison to the NAACP for coordinating The Community Church communications with HK on J.

Dave moved to approve Marni Goldshlag as HK on J Liaison.

Elsbeth seconded the motion.

Majority in favor with one opposed. Motion carries.

* 1. **MAC Task Force Members—**Ruth Gibson and Steve Warshaw have stated they would be willing to be on the Mutual Aid Carrboro Task Force. Also need two Board Members—Cathy Cole and Ginger Long have volunteered to represent the Board on the MAC Task Force.

Mary moved that all four volunteers (Ruth, Steve, Cathy and Ginger) be approved as MAC Task Force members.

Peter seconded the motion.

Discussed the makeup of the task force, and the importance of a diversity of viewpoints on the proposal among members.

All in favor with none opposing. Motion carries.

* 1. **Stewardship**
     1. **Strategic Plan--** Discussed importance of a long-term strategic plan for stewardship. Laurence has volunteered to provide a preliminary ten-year financial forecast.
     2. **Fundraiser This Fall**—Discussed option of setting up a low-effort fundraiser for the Fall in the manner of a silent auction. Mary will talk with Gail McKinley about spearheading this effort.
     3. **Chair—**Discussed the need to identify and recommend a Stewardship Chair for next year. Becky volunteered to work with Cathy and Paige to develop a slate of potential candidates to provide leadership to this effort.
  2. **Governance**
     1. **Committee on Ministry**—Cathy Cole has been working on revisions to the Board Policy Book description of this committee, and will put out the exact language for the purpose of a future email vote. Some of the changes we are proposing on the CoM are related to changes in the HR and Strategy Management Committees. It is important to move forward with the policy so that we begin recruiting for the CoM so that members are in place when Thom Belote arrives. Recommended changes include the following:
        1. Moving Healthy Communications to the CoM. For now, this function will remain with the Board.
        2. Annual Review of Ministry—would be primarily done by the Strategy Management Team, with the CoM reviewing it as a part of their review of the Minister’s Performance. This is consistent with current practice as the Strategy Management Team has need of this information, and this separates the supportive function of the CoM from the evaluative function.
        3. Staff grievances will be the purview of the Human Resources Committee and that section will be removed from the CoM policy and moved to the Human Resources Committee.
     2. **Committee on Ministry Membership—**the policy is that we would seek four members from the just-disbanded Ministerial Search Committee. There is only one person—Lilie Bonzani—remaining on the Committee on Ministry at this point, and she is willing to continue, although she is past her term. Suggestion made that a subset of the Board put together a slate of candidates for approval. Becky will contact Cathy as well, though it is hoped that members of the Search Committee might be willing to serve. No motion at this time.

1. **New Business**
   1. **Approval of General Assembly Delegates—**C3HUU can have eight delegates and two alternates. We have eight delegates, including several youth. Discussed whether youth are allowed to vote at General Assembly. Question has not been answered officially.

Becky made a motion to approve the delegates.

Elsbeth seconded the motion.

All in favor with none opposing. Motion carried.

* 1. **Plans for Gary’s Last Sunday—**Gary has written the service and Mary will be speaking at the service. There will be a reception following the single 10:30 am service recognizing Gary’s tenure and service to the congregation. Gary will be at the new member reception and leaving from there to their new home.
  2. **Cathy to President’s Convocation—**Cathy will be attending. Discussed providing support to cover a portion of the costs for Cathy’s expenses to attend. Discussed appropriate line items to draw from, including UUA and Board expenses. Line item will be determined at a later date.

Mary made a motion to pay the registration of $250 from the Board Activities budget so that Cathy Cole can go to the President’s Convocation in Richmond, VA.

Dave seconded the motion.

All in favor with no opposition. Motion carried.

* 1. **Interim Evaluation**

The Board went into Closed Session to discuss the Interim Minster’s Evaluation.

1. **Closing—**Reminder that there will be no meeting in July. Next meeting is August 12th.
   1. **Action Items**
      1. Board Members will welcome visitors at the Welcoming Table after each service.
      2. Will continue the Healthy Committee Communications Tabling each Sunday for the time being.
      3. New member reception will be this Sunday. Board Members are encouraged to stop by.
      4. Board Members will be asked to vote via email on
         1. Committee on Ministry policy changes
         2. Approval of members of the Nominating Committee
      5. Gary’s final service will be this Sunday, June 15th.
      6. Cathy and Becky will be researching candidates for the Stewardship Chair.
   2. **Closing Words—**Andrew closed the meeting with a reading.