

AMENDED RESOLUTION TO IMPLEMENT THE ENDOWMENT FUND

WHEREAS, stewardship involves the faithful management of all the gifts we have been given--time, talents, the natural world and money, including accumulated, inherited and appreciated resources; and

WHEREAS, we can support the mission and work of this congregation through transfers of property (cash, stocks, bonds, real estate), charitable bequests in wills, charitable remainder and other trusts, pooled income funds, charitable gift annuities, and assignment of life insurance and retirement plans; and

WHEREAS, it is the desire of the congregation to encourage, receive, and administer these gifts in a manner consistent with the loyalty and devotion expressed by the grantors and in accord with the policies of this congregation:

THEREFORE this congregation, in a special congregational meeting assembled on December 14, 2008, approved and established on the records of the congregation a new and separate fund known as THE COMMUNITY CHURCH OF CHAPEL HILL UNITARIAN UNIVERSALIST ENDOWMENT FUND, (hereafter called the "FUND");

BE IT FURTHER RESOLVED, that the purpose of this FUND is to enhance the mission of The Community Church of Chapel Hill Unitarian Universalist apart from the general operation of the congregation; that only in particular, temporary, difficult circumstances, and where integrity of gift restrictions permit, may this congregation, by action in meeting assembled, use FUND distributions for its own operating or support services;

BE IT FURTHER RESOLVED, that the PRINCIPAL of the FUND is defined as the inflation adjusted value of contributions to the FUND and that this PRINCIPAL shall remain untouched except in special circumstances as approved by a 2/3 majority vote of the members voting at a duly constituted congregational meeting;

BE IT FURTHER RESOLVED, that the Endowment Committee (hereinafter called the "COMMITTEE") is the custodian of the FUND;

BE IT FURTHER RESOLVED, that the following Plan of Operation sets forth the administration and management of the FUND.

PLAN OF OPERATION

1. The Endowment Committee

The Endowment Committee (“COMMITTEE”) shall consist of five (5) members, all of whom shall be voting members of The Community Church of Chapel Hill Unitarian Universalist. Except as herein limited, the term of each member shall be three (3) years.

The congregation shall elect five (5) members of the COMMITTEE. At each annual meeting, the congregation shall elect members to fill any vacancies for a term of three (3) years. No member shall serve more than two consecutive three-year terms. After a lapse of one (1) year, former COMMITTEE members may be re-elected.

The Board of the congregation, or the congregation’s Nominating Committee, shall nominate new members for the COMMITTEE and report at the annual congregational meeting in the same manner as for other offices and committees. In the event of a vacancy on the COMMITTEE, the Board shall appoint a member to fill the vacancy until the next annual meeting of the congregation, at which time the congregation shall elect a member to fulfill the term of the vacancy.

The COMMITTEE shall meet at least quarterly, or more frequently as deemed by it in the best interest of the FUND. A quorum shall consist of three (3) voting members. A majority present and voting shall carry any motion or resolution except any vote to distribute funds from the FUND requires at least three (3) affirmative votes. The COMMITTEE shall elect from its membership a chairperson, financial secretary and recording secretary. The chairperson, or member designated by the chairperson, shall preside at all COMMITTEE meetings. The recording secretary shall maintain complete and accurate minutes of all meetings of the COMMITTEE and supply a copy thereof to each member of the COMMITTEE. The secretary shall also supply a copy of the minutes to the Church Board.

The financial secretary shall assist the congregation’s treasurer in maintaining complete and accurate books of accounts for the FUND and shall submit to the treasurer on behalf of the COMMITTEE written requests for checks payable from the FUND and shall sign all other necessary documents on behalf of the congregation in furtherance of the purposes of the FUND.

The books shall be reviewed annually by in the same manner as the books of the congregation. The COMMITTEE shall report on a quarterly basis to the Board and, at each annual meeting of the congregation, shall provide it a report of the administration of the FUND during the preceding year.

The COMMITTEE may request other members of the congregation to serve as advisory members. In addition the COMMITTEE, at the expense of FUND (taken from the annual distribution amount OR undistributed capital appreciation), may provide for such professional counseling on investments or legal matters as it deems to be in the best interest of the FUND.

Members of the COMMITTEE shall not be liable for any losses which may be incurred upon the investments of the assets of the FUND except to the extent that such losses shall have been caused by bad faith or gross negligence. No member shall be personally liable as long as she or he acts in good faith and with ordinary prudence. Each member shall be liable only for his/her own willful misconduct or omissions and shall not be liable for the acts or omissions of any other member. No member shall engage in any self dealing or transactions with the FUND in which the member has direct or indirect financial interest and shall at all times refrain from any conduct in which her or his personal interests would conflict with the interest of the FUND. All assets are to be held in the name of The Community Church of Chapel Hill Unitarian Universalist Endowment Fund.

Recommendations to hold, sell, exchange, rent, lease, transfer, convert, invest, reinvest, and in all other respects to manage and control the assets of the FUND, including stocks, bonds, debentures, mortgages, notes, or other securities, as in their judgment and discretion they deem wise and prudent, are to be made by the COMMITTEE, with subsequent execution by the delegated member of the COMMITTEE. The COMMITTEE may establish any governing policies needed to guide its careful and consistent fulfillment of its responsibilities including the acceptance of gifts.

2. Distributions

The COMMITTEE shall manage the FUND and make distributions from FUND in compliance with the Uniform Prudent Management of Institutional Funds (NC Gen. Stat. §§ 36(e-1 to 11)). The COMMITTEE shall abide by and keep a record of the terms and restrictions of all gifts to the FUND.

Unrestricted gifts to the FUND shall accumulate until a fair market value of \$50,000 is achieved, after which annual distributions may commence. Distributions from those amounts earned from the FUND in excess of PRINCIPAL can be made annually by the COMMITTEE. Distributions of PRINCIPAL can be made only upon a two-thirds majority vote of the members voting at a duly constituted congregational meeting.

The COMMITTEE shall establish governing policies regarding the procedures for making distributions. The COMMITTEE is responsible for determining whether to make distributions and the amount of the distribution subject to the terms and restrictions of this resolution. The COMMITTEE's recommendations regarding the amount to be distributed and recipients of the distribution will be presented to the congregation at the annual meeting or by a special congregational vote prior to the distribution date and must be approved by a majority vote. If the distribution is not approved, the amount of the distribution will remain in the FUND.

The COMMITTEE will prepare a yearly budget which will be made available to the congregation. The budget for the operational expenses of the COMMITTEE will be funded from FUND earnings.

3. Amending the Resolution

BE IT FURTHER RESOLVED, that any amendment to this resolution, which will change, alter or amend the purpose for which the FUND is established shall be adopted by a two-thirds vote of the members present at an annual meeting or a special meeting called at least in part for the purpose of amending this resolution.

4. Disposition or Transfer of FUND

BE IT FURTHER RESOLVED that in the event that The Community Church of Chapel Hill Unitarian Universalist ceases to exist either through merger or dissolution, disposition or transfer of the FUND shall be at the discretion of the Board of Trustees in conformity with the approved congregational bylaws and in consultation with the Unitarian Universalist Association.

Adoption of RESOLUTION

This amended resolution, recommended by the Endowment Committee and accepted by the congregation at a legally called congregational meeting, is hereby adopted.

By _____ President, Community Church of Chapel Hill Unitarian Universalist Board of Trustees

and _____ Secretary.

Dated this _____ day of _____ 20__

**Amended June 2014